



1725 Brentwood Road
Brentwood, NY 11717
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Office of Human Resources

Spirituality Program Director

Sisters of St. Joseph – Brentwood, N.Y. **Status:** Full time, Exempt

Schedule: 8:00a.m. – 4:00 p.m. Monday – Friday

Position Summary:

The Sisters of St. Joseph are seeking a full time ***Spirituality Program Director***, with a January 2023 start date, to develop and integrate appropriate and comprehensive spiritual programs that provide space for care, contemplation, education, and healing. A successful Director will demonstrate strong self-motivation and decision-making skills, ability to conceptualize and implement retreats and activities aligned with the charism, spirituality and mission of the Sisters of St Joseph. A good communicator who cultivates relationships with partners in mission, advocates, educators, farmers, interfaith communities, young people and neighbors to help reimagine how to nurture connections and live as a sacred community.

Preferred qualifications:

- Master's degree in theology and/or pastoral ministry is desirable with a minimum of 3 years' relevant spirituality and retreat ministry experience.
- Familiarity and knowledge of the Charism and Spirituality of the Sisters of St. Joseph.
- Energy to build relationships and engage a new generation around the Charism and Spirituality of the Sisters of St. Joseph.
- Ability to ensure a high caliber of partnership with internal and external constituents from a variety of backgrounds in a collaborative environment.
- Sensitivity to language as it impacts race, gender, and culture.
- Ability to manage flexible hours and a willingness to travel as needed.

Responsibilities:

- A significant commitment of support and regular rounding presence is expected to assure the charism, spirituality and mission of the Sisters of St. Joseph are reflected, and offered in programs and retreats.
- Expand and build relationships with a variety of populations as a means to promote connection, offer spiritual direction and creative program offerings.
- Exhibits effective change leadership skills, ability to demonstrate a high degree of initiative and self-direction.
- Good communication skills, foresight, sound judgment, adaptability, problem resolution, and strategic thinking skills.

For immediate consideration please send cover letter and resume to spiritresume@csjbrentwood.org

The Sisters of Saint Joseph provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.